

**ORDINANCE #2022-03**  
**AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING**  
**THE OPERATING BUDGET FOR THE TOWN OF NEW MARKET**  
**FOR THE FISCAL YEAR ENDING JUNE 30, 2023**

**SECTION I: BE IT ENACTED** by the Mayor and Council of the Town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specified, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for salaries, wages, technical and special fees, materials and all other expenses for the Town of New Market, for the fiscal year beginning July 1, 2022, and ending June 30, 2023, which is attached hereto and incorporated herein.

**SECTION II: BE IT FURTHER ENACTED** that for the coming fiscal year, the tax rate for real property is hereby set at twelve cents (\$0.12) per one hundred (\$100) assessment as certified by Frederick County for real property. The tax rate for operating property of all public utilities and incorporated businesses is set at forty-five (\$0.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation for operating property and for the personal property of non-incorporated and incorporated businesses at forty-five (\$0.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation, and the Collector of Taxes is hereby authorized and directed to collect from the owners of all such property within the taxable limits of the Town of New Market these taxes for 2021-2022 at the said rates; this being the amount necessary, in the judgment of the Mayor and Council of New Market, to enable the town government to pay all municipal debts, obligations, and expenses of the Town of New Market which will become due and payable during the fiscal year 2022-2023.

**SECTION III: BE IT FURTHER ENACTED** that any real property owner who reaches the age of 65 during the 2022-2023 fiscal year is eligible for a \$100 tax refund. This refund will be calculated according to the prorated period of property ownership during the 2021-2022 fiscal year. This refund applies to only one owner per property. Refunds will only be disbursed to the property owners or trusts whose trustee has reached the age of 65 years, as certified by the State Department of Assessments & Taxation. Refunds will be disbursed in the name of all property owners or the trusts of properties regardless of age. This refund is not limited to the number of properties owned. All taxes must be paid in full before the tax refund is disbursed. Application for rebate must be submitted by June 30, 2023. Corporately held and partnership properties do not qualify for a refund.

**SECTION IV: BE IT FURTHER ENACTED** that the real property and the public utility taxes provided in Sections II and III shall be due and payable on the first day of July and shall be overdue and in arrears on the first day of the following November. They shall bear interest while in arrears at the rate of one centum for each month or fraction of a month until paid.

**SECTION V: BE IT FURTHER ENACTED** that the treasurer be required to present a quarterly financial report within forty-five (45) days after the end of the quarters ending September 30, December 31, March 31, and June 30 of each year.

**SECTION VI: BE IT FURTHER ENACTED** that the fees for all permit applications in the Town of New Market be the same as the present level for the 2022-2023 year, except as amended from time to time.

**SECTION VII: BE IT FURTHER ENACTED** that a contingency fund in the amount of unappropriated balance be established for use at the discretion of the Mayor and Council for any emergency in the Town, unanticipated expenses, and for the future municipal needs such as land purchase, building purchase, water system, etc. To the extent unused each year, this fund will be allowed to grow annually.

**SECTION VIII: AND BE IT FURTHER ENACTED** that this ordinance shall take effect on July 1, 2022.

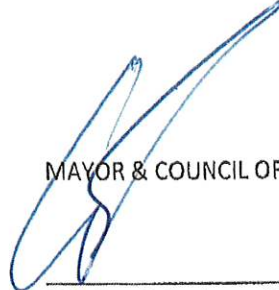
Passed by the Mayor and Council of New Market on 9th day of June, 2022. The foregoing ordinance was posted as required by law.

APPROVED this 9th day of June, 2022.

ATTEST:

  
Michelle Mitchell, Clerk to Council

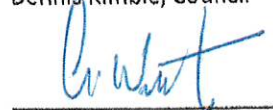
MAYOR & COUNCIL OF NEW MARKET

  
Winslow F. Burhans, III, Mayor

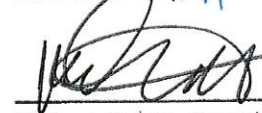
  
Shane Rossman, Vice-President

\_\_\_\_\_  
Matthew Chance, Council

\_\_\_\_\_  
Dennis Kimble, Council

  
Chris Weatherly, Council

\_\_\_\_\_  
Michael Wright, Council

 6/9/22  
Michael Wright, Council

**Anticipated Revenues****FY 23 Budget****Grants*****Main Street Grants***

DHCD - (CLG-21) Façade Improvement Program  
DHCD - (CLG-22) Façade Improvement Program  
DHCD - (OAG-22) Operational Assistance  
Frederick County Main Street Cooperative Fund

18,816  
50,000  
13,000  
15,500

\$97,315

**Intergovernmental**

City-County Tax Equity Program

128,507

\$128,507

**Licenses & Permits**

Cable TV Fees  
Town Business Licenses  
Traders Licenses

16,000  
1,225  
1,200

\$18,425

**Local Taxes**

Admission & Amusement Tax  
Bank Shares  
Business Corporations (Incorporated)  
Income Tax  
Personal Property (Unincorporated)  
Railroad & Public Utilities  
Real Property

85,000  
73  
14,000  
426,400  
350  
15,500  
283,191

\$824,514

**Miscellaneous Revenue**

Credit Card Rewards  
Interest & Dividends  
Speed Monitoring Program

350  
8,883  
332,733

\$339,876

**Service charges**

New Construction Permit Fees  
Renovation Zoning & HDC Fees  
Subdivision Admin Fees

1,200  
4,000  
6,000

\$11,200

**State Shared Taxes**

Highway User Revenue (HUR)

78,858

\$78,858

**Total Anticipated Revenue    \$1,496,795**

**Anticipated Expenditures****General Administration**

Age 65+ Rebate	1,800
Advertising	2,200
Annual Town Dinner	2,100
Auditing & Accounting	18,650
Bank Charge Fees	123
Board of Zoning Appeals	850
Clerk Salaries	80,811
Conferences & Continuing Education	3,000
Donations	500
Dues & Subscriptions	2,750
Engineering	64,500
General Maintenance Labor	18,830
General Maintenance Supplies	2,730
Insurance	3,668
Legal Council	22,000
Mayoral Expense Account	250
Mayoral Salary	3,800
MML Meeting	500
Municipal Building Utilities	5,850
New Market Civic Partnership	1,200
Office Supplies, Equipment & Online Services	17,710
Postage	625
Public Restroom & Municipal Building Cleaning	12,285
Public Restroom Supplies	200
Social Security & Medicare	7,413
Telephone/Internet	3,200
Town Planner	6,867
Unemployment Insurance	500
Workman's Compensation	2,410
Zoning Administrator/Code Enforcement Officer	<u>15,643</u>

\$302,784

**Grants*****Main Street Grants***

DHCD - (CLG-21) - Façade Improvement Program	18,815
DHCD - (CLG-22) - Façade Improvement Program	50,000
DHCD - (OAG-22) - Operational Assistance	13,000
Frederick County Main Street Coop Fund - Promotional Fees	<u>7,750</u>

\$89,565

**Main Street (MS) Program**

Green Team Initiative	869
Interim Grants Administrator ( <i>Town Planner</i> )	26,000
MS Miscellaneous	625
MS Revitalization ( <i>Town Planner</i> )	20,058
MS Program Salaries	26,000
MS Social Security/Medicare	1,889
Special Events	<u>17,500</u>

\$93,039

<b>Public Safety</b>		
Police Protection	0	
Public Safety Fund	0	
Speed Monitoring Program Administration	332,733	
Volunteer Fire Department	<u>6,500</u>	\$339,233
<b>Public Works</b>		
Mowing	19,500	
Sidewalk Maintenance	1,000	
Snow & Ice Removal	24,699	
Stormwater Maintenance	5,000	
Street/Park Lighting	5,520	
Street Maintenance	37,375	
Street Signage	3,000	
Town Clean-Up	200	
Tree Management	4,000	
Waste Collection	<u>127,108</u>	\$227,402
<b>Recreation &amp; Culture</b>		
Parks & Recreation	<u>4,000</u>	\$4,000
<b>Total Anticipated Expenditures</b>		<u>\$1,056,024</u>
<b>Unappropriated Reserve</b>		\$440,771
<b>Unassigned Fund Balance FY '21 (Page 10 - June 30, 2021 Audit Report)</b>		\$2,943,605
<b>Projected Unappropriated Reserve FY '22</b>		\$318,677
<b>Projected Capital Outlays FY '22</b>		\$20,000
<b>Projected Unassigned Funds Balance FY '23</b>		\$3,683,053

ORDINANCE #2022-04  
AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING  
THE CAPITAL BUDGET FOR THE TOWN OF NEW MARKET  
FOR THE FISCAL YEAR ENDING JUNE 30, 2023

**SECTION I: BE IT ENACTED** by the Mayor and Council of the town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specified, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for capital improvements for the Town of New Market, for the fiscal year beginning July 1, 2022, and ending June 30, 2023, which is attached hereto and incorporated herein.

**SECTION II: AND BE IT FURTHER ENACTED** that this ordinance shall take effect on July 1, 2022.

Passed by the Mayor and Council of New Market on 9th day of June 2022. The foregoing ordinance was posted as required by law.


APPROVED this 9th day of June, 2022.

ATTEST:

  
Michelle Mitchell, Clerk to Council

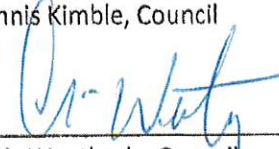
  
MAYOR & COUNCIL OF NEW MARKET

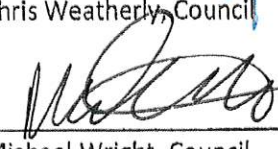
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Matthew Chance, Council

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Dennis Kimble, Council

 6/9/22  
Chris Weatherly, Council

 6/9/22  
Michael Wright, Council

**CAPITAL BUDGET FOR THE TOWN OF NEW MARKET  
FOR THE FISCAL YEAR ENDING JUNE 30, 2023**

Projects	Total Cost	FY 23 (7/22-6/23)				FY 26 (7/25-6/26)			FY 27 (7/26-6/27)			FY 28-30			Total			
		General	Loans	ARPA	Grants	General	Loans	Grants	General	Loans	Grants	General	Loans	Grants	General	Loans	ARPA	Grants
North Alley Drainage Reconstruction	\$613,794	\$35,233		\$293,561	\$285,000										\$35,233		\$293,561	\$285,000
Fire Pond Retrofit (Phase 1)	\$0	\$0													\$0			\$0
HO Storm Drains (Phase 2)	\$0	\$0													\$0		\$0	\$0
Emergency Strawberry & 1st, 2nd, 5th Alleys (Phase 3/4)	\$613,794	\$35,233		\$293,561	\$285,000										\$35,233			\$285,000
Tap Fee Program	\$16,381	\$16,381													\$16,381			
Audio/Video System	\$30,000			\$30,000											\$30,000			
Event Barn Restrooms	\$50,000	\$50,000													\$50,000			\$250,000
Event Barn	\$425,000	\$183,000			\$240,000										\$183,000			\$100,000
Town Hall Windows	\$100,000	\$100,000													\$100,000			
Public Parking Lots	\$100,000				\$100,000												\$40,000	
Stormwater Retrofit	\$40,000			\$40,000											\$40,000			
Blacksmith Shop	\$50,000	\$50,000													\$50,000			
Gateway Signs (2)	\$40,000	\$40,000													\$40,000			
POS Projects	\$31,451				\$31,451										\$0	\$0		\$31,451
Basketball Court Reno	\$31,451				\$31,451										\$0			\$31,451
Roads	\$31,344	\$31,344													\$31,344			\$0
3rd Alley	\$11,680	\$11,680													\$11,680			\$0
North Federal Street	\$18,664	\$18,664													\$18,664			\$0
Streets - Brinkley Manor (7)	\$393,000					\$393,000									\$393,000			
Shed - Orchard (5)	\$230,100								\$230,100						\$230,100			
Roads \$5,725,846 (1-20 yrs) \$206,049 annually	\$5,725,846											\$2,551,835	\$3,174,851		\$2,551,835	\$3,174,851		\$0
Road Shoulders \$5,693,862 (1-50 yrs) \$129,816 annually	\$5,693,862												\$5,693,862		\$0	\$5,693,862		\$0
Storm Drains \$2,641,509 (1-100 yrs) \$6,641,509 annually	\$2,641,509												\$2,641,509		\$0	\$2,641,509		\$0
Building & Park Improvements (\$12,359 annually)	\$12,359												\$12,359		\$0	\$12,359		\$0
<b>Total</b>	<b>\$16,135,646</b>	<b>\$307,898</b>	<b>\$0</b>	<b>\$363,561</b>	<b>\$658,451</b>	<b>\$393,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,551,835</b>	<b>\$11,432,531</b>	<b>\$0</b>	<b>\$3,683,635</b>	<b>\$11,432,531</b>	<b>\$363,561</b>	<b>\$658,451</b>